

## **COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN**

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### **What is the Commission being asked to do?**

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) to identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet;
- (iii) note the current position with regard to the Task and Finish Groups; and.
- (iv) to request Councillors to serve on the Budget Task and Finish Group due to convene in the Autumn.

### **Task and Finish Groups**

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups). The current position is that three Task and Finish Groups are established, namely:

- Houses in Multiple Occupation Task and Finish Group

The Group has commenced its work and is on schedule to report back to the Commission's 12 November meeting.

- Local Plan Task and Finish Group

This Group has been established to discuss, as required, any particular issues regarding the Local Plan review. Cabinet is holding a special meeting in October to consider the next steps in respect of the Local Plan.

- Sports and Leisure Centre Task and Finish Group

The Sports and Leisure Centre Task and Finish Group intends to hold its final meeting on 8 October 2014 when it will be given a presentation by Transport Officers from Buckinghamshire County Council in respect of the final traffic models for Handy Cross after the completion of development.

- Budget Task and Finish Group

Members may recall that a Budget Task and Finish Group is also established each Autumn, to feed into and make recommendations to Cabinet on the Budget Preparation for the following Financial Year. Volunteer Members for this Group are now required.

### **Proposing new Review Topics**

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section.

### **Scrutiny Work Programme**

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

### **Cabinet Forward Plan**

The Commission is also asked to consider the draft Cabinet Forward Plan published on 22 August 2014 (**Appendix B**). The purpose of submitting the Forward Plan to the Commission is so Members can review forthcoming items and highlight any reports that the Commission would like to review ahead of Cabinet consideration.